

## Overthorpe Parish Council

Councillors are hereby summoned to a meeting of Overthorpe Parish Council to be held via **zoom video conferencing** on **Monday 12<sup>th</sup> October 2020 at 7pm** to consider matters as set out below.

<https://us02web.zoom.us/j/86752115954?pwd=bFVsQnFtWUU2c2JOdHVDVXA2bGJmZz09>

**Meeting ID: 867 5211 5954    Passcode: 870339**

Or dial in on 0203 051 2874

### Agenda

**10) Apologies**

**11) Co-option of new councillor due to the resignation of Martin Holt**

**12) Declaration of interests on items on the agenda**

**13) Public Participation session.** (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

**14) To approve the minutes of the meeting held on 22/06/20.**

**15) Matters arising**

- a) Litter picking
- b) Parish newsletter
- c) Improving communication with parishioners via WhatsApp and e-mail
- d) Possible broadband provision
- e) Request from parishioner to plant bulbs in verges at entrances to village
- f) Warkworth Church
- g) Website maintenance

**16) Vehicle Activated Sign (VAS) – To consider the best location for the VAS and the possibility of purchasing a new VAS**

**17) Highways issues**

- a) Submission of proposal for 40mph speed limit on Warkworth Lane
- b) S106 grant options
- c) Traffic surveys including plans for Speedwatch
- d) Proposal to request new signage in the village to help road users
- e) To consider next steps on the crossroads to improve visibility

**18) Planning Applications received by South Northants Council**

**S/2020/1229/FUL and S/2020/1230/LBC – Beech House, Overthorpe Road.** Conversion and extension of outbuilding to a hobby room including art studio, art gallery and yoga classes. **Overthorpe Parish Council OBJECT to this application for the following reasons:**

- The property is residential in nature and any intensification of business use would increase through traffic on an already restricted access only road.
- The roadside parking and entrance to Beech House is obscured by the bend, leading to an increased risk of accidents.
- The Parish Council consider this significant over-development of the site. The proposed extension to the existing barn (south and east elevations) would be less than 8 metres from neighbouring property (Pathend) and the outside area will be within 4 metres. On the west elevation the barn (as existing) is within 4 metres the other neighbouring property (Bradstones) but the proposed extension will not be any nearer. (Response made using delegated powers). **Application Withdrawn.**

**S/2020/1434/TCA – The Grange, Overthorpe Road.** T1-Lawsons Cypress - Fell T2 -Holly tree – Fell. Overthorpe Parish Council have no objections to this application but would ask that, where possible, the applicant be encouraged to plant replacement trees. (Response made using delegated powers).

**S/2020/1481/TCA – Bromley Cottage, Overthorpe Road.** Norwegian Spruce – Fell. For information only – no response required.

**S/2020/1537/FUL - Castle Farm, Overthorpe Road.** Remove sheep wire fencing on garden south side, and replace with estate fencing painted black. No objections. (Response made using delegated powers).

## 19) Finance

- Approval of the bank statement balances as at 06.10.20 of £694.96 and £21,957.84
- To confirm completion of the second quarterly (Jul to Sep) financial check
- Proposal to make a donation of £350 to Warkworth Church
- Proposal to reimburse the costs of printing (£56.08) for the recent 'Make Overthorpe a wildlife-friendly village' competition
- To note payments made since last meeting under delegated powers:

19.06.20	ICO	Data protection Fee	£35.00
26.06.20	E-on	Streetlighting May	£15.36
26.06.20	JRB Enterprise Ltd	Dog waste bags	£70.20
26.06.20	DKM Garden Services	Verge cutting 12/06	£60.00
26.06.20	Kirsty Buttle	June salary	£135.83
26.06.20	HMRC	June tax	£33.80
29.06.20	NEST	Jun pension contribution	£15.05
01.07.20	Royal British Legion	Poppy wreath for Nov 19	£34.00
03.08.20	SNAST	Annual subscription	£20.00
03.08.20	E-on	Streetlighting June	£14.87
03.08.20	Kirsty Buttle	July salary	£135.63
03.08.20	HMRC	July tax	£34.00
05.08.20	NEST	July pension	£15.05
12.08.20	E-on	Streetlighting July	£15.36
12.08.20	Kirsty Buttle	August salary	£135.63
12.08.20	HMRC	August tax	£34.00
28.08.20	NEST	August pension	£15.05
29.09.20	E-on	Streetlighting August	£15.36
29.09.20	Margaret Stead	Expenses re flower troughs	£15.48
29.09.20	Kirsty Buttle	September salary and back pay to Apr	£155.77
29.09.20	HMRC	September tax	£39.40
01.10.20	NEST	September pension	£17.49

- To note receipts received since the last meeting:

09.07.20	Lloyds	Interest	£0.80
10.08.20	Lloyds	Interest	£0.68
09.09.20	Lloyds	Interest	£0.16
14.09.20	SNC	Precept	£3,904.50

- To approve payment of the following invoices:

Simon Baylis	Domain renewal	£22.97
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**20) To approve the following documents:**

- a) Risk Assessment
- b) Financial Regulations

**21) Items for next meeting to be held on 14<sup>th</sup> December 2020**

A handwritten signature in black ink, appearing to read 'K. Buttle'.

Mrs K Buttle  
Parish Clerk

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