

## **Overthorpe Parish Council**

Councillors are hereby summoned to the Annual Meeting of Overthorpe Parish Council to be held at  
**Room 72, Chenderit School, Archery Road, Middleton Cheney**  
on **Monday 12<sup>th</sup> December 2022 at 7pm** to consider matters as set out below.

### **Agenda**

**25) Apologies**

**26) Declaration of any changes to pecuniary interests and interests on items on the agenda**

**27) Public Participation session.** (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

**28) To approve the minutes of the meeting held on 11.10.22**

**29) To note the resignation of Richard Hawkins**

**30) Co-option of new councillor**

**31) Matters arising**

- a) Update on Broadband Provision
- b) Vehicle Activated Sign (VAS) update
- c) Website
- d) West Northants Council – Lack of response to issues raised several months ago

**32) Highways issues**

- a) Update on meeting with Helen Howard (Highways representative)
- b) Contact from resident of Blacklocks Hill regarding speeding concerns

**33) Finance**

- a) Approval of the bank statement balances as at 07.12.22 of £1,901.31 and £23,917.33
- b) To appoint a new Internal Controls Councillor due to the resignation of Richard Hawkins
- c) To agree changes to the bank mandate due to the resignation of Richard Hawkins
- d) To consider and agree the budget and precept for 2023-24
- e) To note payments made since last meeting under delegated powers:

28.10.22	Npower	Electricity Sep 22	£20.04
28.10.22	Parish Online	Digital Mapping - 1 year	£38.40
28.10.22	Royal British Legion	Donation re Poppy Wreaths	£70.00
28.10.22	Kirsty Buttle	Salary October	£155.38
28.10.22	HMRC	Tax October	£37.60
28.10.22	Kirsty Buttle	Expenses October	£20.70
01.11.22	NEST	Pension October	£16.68
28.11.22	Npower	Electricity Oct 22	£22.04
28.11.22	Kirsty Buttle	Expenses - One Drive & SIM	£14.99
28.11.22	Kirsty Buttle	Salary Nov, office & backpay	£234.78
28.11.22	HMRC	Tax November	£57.40
30.11.22	NEST	Pension November	£25.48

- f) To note receipts received since the last meeting:

10.10.22	Lloyds	Interest	£1.02
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09.11.22	Lloyds	Interest	£2.56
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g) To approve the following payments:

Npower	Streetlighting November 2022	£15.17
NCALC	VAT recovery	£2.00
Kirsty Buttle	Salary and office December	£165.18
HMRC	Tax December	£40.20
Warkworth Church	Donation	£350.00

### 34) Planning applications received by West Northants Council - None

#### Planning decisions received from West Northants Council

**WNS/2022/1389/FUL – Castle Farm, Overthorpe Road, Overthorpe.** Variation of condition 2 (plans. removal of condition 3 Arboricultural Method Statement, 5 - Method statement for enhancing bio diversity. 6-Samples of the slates. 7-scheme for landscaping. 8 details of the enclosures. 9 provision and implementation of foul and surface water drainage. 10 architectural detailing of the exterior .11 meter housing. 12 Details of the construction & 13 external walls WNS/2021/0726/FUL- (Proposed Single Storey Dwelling House)FOR Internal layout changes,Window positions, Wall detailing, Meter boxes added to elevations and Air Source Heat Pump added & submitting details as part of this application. **Approved.**

**WNS/2022/1463/FUL - St Brides, Overthorpe Road, Overthorpe.** Re-configure the existing parking layout by removing the timber gates, reducing the gradient of the parking area and re-surfacing with paving setts creating 2 no car parking bays. **Approval.**

**WNS/2022/1558/FUL – Oakleigh, 18 Chetwode, Overthorpe.** Single storey front extension, replacement outbuilding and replace garage with open carport. **Approved.**

**WNS/2022/1727/FUL - Shillington Overthorpe Road, Overthorpe.** Demolition of existing garage and new front and side extensions. Dormer windows to new and existing roof. **Approved.**

35) To agree meeting dates for 2023 – Proposed dates are 13<sup>th</sup> Mar, 29<sup>th</sup> May, 18<sup>th</sup> Sep, and 11<sup>th</sup> Dec

**Date of next meeting – 13<sup>th</sup> March 2023** (\*Subject to agreement of item 35)



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Parish Clerk

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7<sup>th</sup> December 2022