

Overthorpe Parish Council

Councillors are hereby summoned to a meeting of Overthorpe Parish Council to be held at The Bowling Green, Banbury on **Monday 16th March 2020** at **7:30pm** to consider matters as set out below.

Agenda

32) Apologies

33) Declaration of any interests on items on the agenda

34) Public Participation session. (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

35) Co-option of new councillor

36) To approve the minutes of the meeting held on 09/12/19.

37) Matters arising

- a) War Memorial in the parish – Old Church Rooms
- b) Date for next litter picking event
- c) Upcoming parish council elections
- d) Road sweeping/gully clearance
- e) Council responsibilities in response to Coronavirus

38) Website maintenance/content

39) Highways issues

- a) Submission of proposal for 40mph speed limit on Warkworth Lane
- b) Visibility at crossroads on Warkworth Lane
- c) S106 grant options

40) To review and confirm re-adoption of the following documents:

- a) Financial Regulations
- b) Risk Assessment

41) Finance

- a) Approval of the bank statement balances as at 09.03.20 of £32.35 and £16,613.30
- b) Confirmation of completion of the third quarterly (Oct to Dec) financial check
- c) To confirm the asset register value for the end of 2019/20 financial year is reduced from £18,189 to £17,726 due to the removal of the pc laptop and bag
- d) Proposal to increase the clerk's salary by 1 SCP as at 1st April 2020 resulting in SCP 22
- e) Proposal for the clerk to set up a NEST pension scheme for the PC with a contribution of 8% from the employer and 1% from the employee
- f) To note payments made since last meeting under delegated powers:

11.12.19	Simon Baylis	Domain renewal	£22.92
11.12.19	Margaret Stead	Flowers for troughs	£17.41
11.12.19	E-on	Streetlighting November	£14.87
07.01.20	Kirsty Buttle	December pay and expenses (laptop)	£828.30
07.01.20	HMRC	December tax	£15.00
29.01.20	E-on	Streetlighting December	£15.36
29.01.20	Kirsty Buttle	January salary	£152.43
29.01.20	HMRC	January tax	£15.20
29.01.20	SNAST	NHW sign	£14.00

27.02.20	E-on	Streetlighting January	£15.36
27.02.20	Zurich	Parish insurance 20-21	£305.16
27.02.20	Kirsty Buttle	February salary	£152.63
27.02.20	HMRC	Tax February	£15.00

g) To note receipts received since the last meeting:

09.12.19	Lloyds	Interest	£0.68
20.12.19	Farnborough PC	Laptop contribution	£100.00
24.12.19	Claydon PC	Laptop contribution	£100.00
24.12.19	Warmington PC	Laptop contribution	£100.00
02.01.20	Lighthorne Heath PC	Laptop contribution	£100.00
02.01.20	Kirsty Buttle	Laptop contribution	£63.00
09.01.20	Lloyds	Interest	£0.75
10.02.20	Lloyds	Interest	£0.75

42) Planning applications received by South Northants Council

S/2020/0327/TCA: Castle Farm, Overthorpe Road, Overthorpe. T1- Unidentified Dead Tree - Remove. T2 - Lanson Cypress - trim back. T3 - Ash - minor works, remove dead branches. **For information only.**

Date of next meeting – Tuesday 19th May 2020 @ 7:30pm



Mrs K Buttle
Parish Clerk

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