

Overthorpe Parish Council

Councillors are hereby summoned to a meeting of Overthorpe Parish Council to be held at
Room 72, Chenderit School, Archery Road, Middleton Cheney
on **Monday 18th March 2024** at **7pm** to consider matters as set out below.

Agenda

29) Apologies

30) Declaration of any changes to pecuniary interests and interests on items on the agenda

31) Public Participation session. (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

32) To approve the minutes of the meeting held on 11.12.23

33) Co-option of new councillor

34) Matters arising

- a) Website update
- b) Update re concerns raised by parishioner re parking on the footpaths in the village and the possibility of reducing the speed limit in the village to 20mph
- c) Blacklocks Hill – Fly-tipping update for residents
- d) Flytipping – Overthorpe Road. Third instance of tyres dumped in entrance to field -reported to Fix My Street five weeks ago but not yet cleared.
- e) To consider registering with the Parish Council Domain Helper Service – supporting parish councils to move to a .gov.uk domain

35) Finance

- a) Approval of the bank statement balances as at 12.03.24 of £77.63 and £19,891.30
- b) To confirm completion of the third (Oct to Dec) quarterly financial check
- c) To note payments made since last meeting under delegated powers:

27.12.23	Chacombe Parish Council	Share of Clerk's laptop	£112.22
27.12.23	Kirsty Buttle	Salary and office Dec	£179.74
27.12.23	HMRC	Tax Dec	£44.00
29.12.23	NEST	Pension Dec	£19.40
29.01.24	Warkworth Church	Donation re grass cutting	£385.00
29.01.24	Npower	Streetlighting Nov 23	£36.36
29.01.24	E-on	Streetlight repairs no 9 and 11	£63.60
29.01.24	Kirsty Buttle	Salary and office Jan	£179.54
29.01.24	HMRC	Tax Jan	£44.20
29.01.24	Npower	Streetlighting Dec 23	£37.58
31.01.24	NEST	Pension Jan	£19.40
26.02.24	Zurich	Annual insurance	£325.87
26.02.24	Npower	Streetlighting Jan 24	£39.47
26.02.24	Kirsty Buttle	Salary and office Feb	£179.74
26.02.24	HMRC	Tax Feb	£44.00
29.02.24	NEST	Pension Feb	£19.40

- d) To note receipts received since the last meeting:

11.12.23	Lloyds	Interest	£24.87
09.01.24	Lloyds	Interest	£22.03
09.02.24	Lloyds	Interest	£22.99

11.03.24	Lloyds	Interest	£22.15
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e) To approve the following payments:

Npower	Streetlighting February	£34.72
Kirsty Buttle	Salary, office, and expenses	£194.53
HMRC	Tax March	£44.20
NEST	Pension March	£19.40

f) To review the spend against budget to date – these figures include the payments proposed in items 35e to show the likely end of year balances

g) Proposal to make the following amendments to the Asset Register resulting in a new Asset Register value of £22,530.

- Add the Vehicle Activated Sign purchased in June 2023 (£4,733)
- Add the defibrillator and cabinet purchased in Sep 2023 (£1,525)

h) To agree the following regular payments list from the 2024/25 agreed budget delegating authority to the clerk to make payments to relevant suppliers up to the budget total. All payments will need to be authorised online by a councillor in order for the payment to be made

Clerk's salary	£3,050.00
Expenses - councillors, clerk, etc.	£130.00
Telephone and Cloud storage charges	£35.00
Photocopying, stamps and stationery	£50.00
Internal audit	£75.00
Insurance	£450.00
Training costs	£200.00
Data protection	£45.00
NCALC Subs	£190.00
Parish council events/meeting costs (AGM catering, etc)	£220.00
Electricity-street lighting	£400.00
Street lighting repair & maintenance	£150.00
Verge mowing and plant troughs	£600.00
Website	£500.00
Poppy wreath donation and defib (S137)	£100.00
Churchyard mowing	£385.00
Other (SNAST/Parish Online)	£200.00
Grit bins filling	£100.00

36) To consider a response to the West Northamptonshire Council Local Plan in relation to the Overthorpe Settlement Hierarchy

37) Planning applications received by West Northants Council

2024/0080/FULL - The Frances Hay Centre Blacklocks Hill Overthorpe. Change of use from residential bungalow to training facility with office and breakout space (sui generis). Demolition of existing single storey kennel and storage building. Erection of new single storey building. New windows and internal alteration to Dog Welfare Building. Single storey front extension to reception building. **No objection. (Response made using delegated powers).**

2023/6196/RM - Land between Hill House and Chetwode, Overthorpe. Reserved Matters Application pursuant to S/2020/1694/OUT (single Custom/Self-Build dwelling). **No comment. (Response made using delegated powers).**

2024/1034/FULL - Land east of Warkworth Road, Overthorpe. Solar panels to garage and house roof.

Roof lights to garage.

Planning applications received by Cherwell District Council (CDC)

23/03428/OUT - OS Parcel 7921 South Of Huscote Farm And North West Of County Boundary,

Daventry Road, Banbury. Outline planning application for the construction of up to 140,000 sqm of employment floorspace (use class B8) with ancillary offices and facilities and servicing and infrastructure including new site accesses. Internal roads and footpaths, landscaping including earthworks to create development platforms and bunds, drainage features and other associated works including demolition of the existing farmhouse. **Objection. The full objection can be found on the CDC website under planning. (Response submitted using delegated powers).**

Planning decisions received from West Northants Council - None

38) Plans for the 2024 Annual Parish Meeting

39) Proposal to increase the clerk's salary by 1 SCP as at 1st April 2024 resulting in SCP 26

Date of next meeting – 14th May 2024



Mrs K Buttle
Parish Clerk

clerk@overthorpe.org

Tel: 07419 126 206

13th March 2024