

Overthorpe Parish Council

Councillors are hereby summoned to a Meeting of Overthorpe Parish Council to be held in **Room 72, Chenderit School**, Archery Road, Middleton Cheney
on **Monday 21st March 2022** at **7pm** to consider matters as set out below.

Agenda

27) Apologies

28) Declaration of any interests on items on the agenda

29) Public Participation session. (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

30) To approve the minutes of the meeting held on 13.12.21

31) Matters arising

- a) Councillor Vacancy
- b) Update on Broadband Provision
- c) Vehicle Activated Sign update
- d) Request from parishioner to increase the size of the flower trough near the village sign as it currently does not hold enough soil/water for the plants to thrive
- e) Update from District Cllr Rebecca Breese re actions from last meeting
- f) Parishioner plans for Queen's Platinum Jubilee Celebrations
- g) Proposal to organise a spring litter picking event
- h) Cherwell Local Plan – update and consideration of any further actions needed
- i) Plans for 2022 Annual Parish Meeting

32) To note Northants CALC's Asset Mapping Project (AMP) and to create an AMP Working Group comprising one officer and (2) councillors

33) Highways issues

- a) Feedback from Helen Howard (Highways representative) following meeting with councillors – advised estimated costs for footpaths is £250k

34) To receive quotes and appoint a contractor to complete the grass cutting for the 2022/23 season

35) Finance

- a) Approval of the bank statement balances as at 15.03.22 of £59.73 and £23,626.12
- b) Confirmation of completion of the third quarterly (Oct to Dec) financial check for 21/22
- c) Proposal to increase the clerk's salary by 1 SCP as at 1st April 2022 resulting in SCP 24
- d) Proposal to provide a working from home payment to the Clerk for the costs of heating, lighting, etc
- e) Proposal to purchase a paper shredder for the Clerk's office at a cost of £65.91 plus VAT (VAT will be reclaimed)
- f) To note payments made since last meeting under delegated powers:

16.12.21	Warkworth PCC	Donation	£350.00
16.12.21	E-on	Streetlighting November	£17.09
16.12.21	Kirsty Buttle	Salary December	£143.01
16.12.21	HMRC	Tax December	£35.80
30.12.21	NEST	Pension December	£15.86
04.02.22	NEST	Pension January	£15.86

01.02.22	Npower	Streetlighting December 21	£27.23
01.02.22	Chenderit School	Room hire 13.12.21	£45.00
01.02.22	Kirsty Buttle	Salary January	£149.01
01.02.22	HMRC	Tax January	£35.80
23.02.22	Zurich Municipal	Parish Insurance Apr 22 to Mar 23	£308.90
23.02.22	Kirsty Buttle	Salary February	£143.21
23.02.22	HMRC	Tax February	£35.60
23.02.22	Kirsty Buttle	Expenses - Phone SIM and cloud storage	£13.99
28.02.22	NEST	February pension	£15.86

g) To approve payment of the following invoices:

Kirsty Buttle	March salary plus backpay	£172.82
HMRC	March tax	£43.20
NEST	March pension	£19.16

h) To note receipts received since the last meeting:

09.12.21	Lloyds	Interest	£0.21
10.01.22	Lloyds	Interest	£0.22
09.02.22	Lloyds	Interest	£0.20
09.03.22	Lloyds	Interest	£0.18

36) Planning applications received by West Northants Council - None

Planning decisions received from West Northants Council

WNS/2022/0175/106DV - Land between Hill House and Chetwode, Overthorpe. Application to vary the Section 106 Agreement entered into in respect of planning permission S/2020/1694/OUT [Outline planning application for a single Custom/Self-Build dwelling with all matters reserved except for access]. **Approved.**



Mrs K Buttle
Parish Clerk

clerk@overthorpe.org

Tel: 07419 126 206

16th March 2022