

Overthorpe Parish Council

Minutes of a meeting of Overthorpe Parish Council held at **Room 72, Chenderit School, Archery Road, Middleton Cheney on Tuesday 3rd December 2024 at 7pm**

Present: Cllr S Baylis, Cllr R Randall, Cllr P Cavanagh, Cllr G Hughes, Cllr J Frayne, Clerk.

In attendance: 0 members of the public.

23) Apologies – None.

24) Declaration of any interests on items on the agenda – None.

25) Public Participation session - A parishioner has asked about some work taking place on a property in the Parish that the parishioner is concerned may not have planning permission. A Cllr will look into this further. A parishioner who is currently managing the parish Neighbourhood Watch is standing down from this position so if any parishioners would like to take this on they should contact the Northants Neighbourhood Watch team on northants.nhw@outlook.com or the current Overthorpe co-ordinator on nhw.overthorpe@gmail.com.

26) To approve the minutes of the meeting held on 16.09.24 – The minutes were proposed, agreed, and duly signed.

27) Matters arising

- a) Survey re the possibility of reducing the speed limit in the village to 20mph – Some questions have been put together and were agreed by the PC. **Cllr Baylis to send out the survey to those on the mailing list and via the WhatsApp group.**
- b) Defibrillator Wayleave Agreement – Cllr Cavanagh confirmed the agreement has been given to the property owner for his consideration and signature.
- c) Update re application for a PC Debit Card – The application has been completed and the card has been received.
- d) To consider whether the broken Vehicle Activated Sign (VAS) at the top of the village should be repaired or replaced – Cllr Randall has been trying to get in touch with the company that the VAS was purchased from to see if they could repair the VAS but they say the records have been lost due to a system change. The VAS is out of warranty so Cllr Randall has requested a price for them to come out and have a look at it to see if it is repairable.

28) Finance

- a) Approval of the bank statement balances as at 28.11.24 of £156.53 and £23,147.82 – Cllr Cavanagh confirmed the balances stated are correct.
- b) To confirm completion of the second (Jul to Sep) quarterly financial check for the 2024-25 financial year – Cllr Hughes confirmed the check has taken place and all was found to be in order.
- c) Request from Warkworth Church for the Parish Council to make a contribution to their grass cutting costs – Budgeted amount is £385 – Church grass cutting costs for the year were £2,000 – It was agreed not to make the contribution at the moment but ask the Church to send a representative to the next PC meeting to provide information about why they need the grant and details about the Church finances before the PC make a decision on this. **Clerk to advise the Church of the PC's decision.**
- d) To note new charges of £4.25 per month being brought in by Lloyds Bank and to consider if a change of bank provider is appropriate – It was proposed and agreed to open a new current and savings account with Unity Bank and when complete to close the Lloyds accounts. It was agreed that the

signatories on the new account should be Cllrs Baylis, Cavanagh, Frayne, and the Clerk. **Clerk to arrange the new account and close the Lloyds account at the appropriate time.**

- e) To agree the budget and resulting precept for 2025-26 – It was proposed and agreed to set a budget of £12,879.50 resulting in a precept of £6,566. **Clerk to submit precept demand.**
- f) To note payments made since last meeting under delegated powers: Proposed and agreed.

02.10.24	Kirsty Buttle	Salary and office Sep	£184.24
02.10.24	HMRC	Tax Sep	£45.20
30.09.24	NEST	Pension Sep	£19.91
02.10.24	Kirsty Buttle	Reimbursement - printer cartridge	£27.96
31.10.24	Npower	Streetlighting Sep 24	£30.36
31.10.24	Parish Online	Annual mapping software	£38.40
31.10.24	Chenderit School	Room hire Sep	£52.50
31.10.24	Kirsty Buttle	Salary and office Oct plus backpay	£227.06
31.10.24	HMRC	Tax Oct	£56.20
28.11.24	Simon Baylis	Domain renewal	£23.96
28.11.24	Npower	Streetlighting Oct 24	£32.88
28.11.24	Royal British Legion	Poppy Wreath donation	£70.00
28.11.24	Kirsty Buttle	Salary and reimbursement	£205.27
28.11.24	HMRC	Tax Nov	£46.80
28.11.24	NEST	Pension Oct	£19.91

- g) To note receipts received since the last meeting: Noted.

27.09.24	WNC	Precept	£2,988.00
09.10.24	Lloyds	Interest	£18.27
11.11.24	Lloyds	Interest	£21.52

- h) To approve the following payments not yet made: Proposed and agreed.

NEST	Pension Nov	£24.68
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29) To approve the new Debit Card Use Policy – Proposed and agreed.

30) To consider whether a Parish Council response should be submitted to the consultation regarding enabling remote attendance and proxy voting at local authority meetings – It was proposed and agreed to submit a PC response. Clerk to put together a draft response based on discussions held at the meeting and send draft to councillors for confirmation before submitting.

31) Preparations for 2025 Parish Elections – Elections will take place in May 2025. All current councillors will stand down and will need to reapply. It was agreed that the Clerk should publish notices and information advertising the elections and how parishioners can apply at the appropriate times.

32) Planning applications received by West Northants Council

2024/5164/FULL – 6 Chetwode, Overthorpe. Conversion of garage into a study and utility room. **No objection.** *(Response made using delegated powers).*

33) Planning decisions received from West Northants Council

2024/4259/PA – Blacklocks Farm, Blacklocks Hill, Overthorpe. Prior Approval application for the change of use of an agricultural building (Use Class Sui Generis) into a larger residential dwelling (Use Class C3) and associated operational development under Class Q parts (a) and (b) of the General Permitted Development Order (GPDO prior to 2024 version). **Approved.**

34) Notification of planning appeals

APP/C3105/W/24/3352512 - OS Parcel 7921 South Of Huscote Farm And North West Of County Boundary, Daventry Road, Banbury. Outline planning application for the construction of up to 140,000 sqm of employment floorspace (use class B8) with ancillary offices and facilities and servicing and infrastructure including new site accesses. Internal roads and footpaths, landscaping including earthworks to create development platforms and bunds, drainage features and other associated works including demolition of the existing farmhouse.

35) To agree a venue and meeting dates for 2025 proposed dates are 17th March, 19th May, 15th September, and 15th December – It was proposed and agreed to continue meeting at Chenderit School until a lower cost alternative can be found. The meeting dates were agreed as proposed. **Clerk to make the room bookings for 2025.**

Meeting closed @ 8:18pm.

Date of next meeting – 17th March 2025

Signed..... Date.....