

## **Overthorpe Parish Council**

Minutes of a meeting of Overthorpe Parish Council held in **Room 72, Chenderit School, Middleton Cheney** on **Monday 12<sup>th</sup> December 2022** at **7pm**

Present: Cllr S Baylis, Cllr R Randall, Cllr P Cavanagh, Cllr G Hughes, Clerk.

In attendance: 0 members of the public.

**25) Apologies** – None.

**26) Declaration of any changes to pecuniary interests and interests on items on the agenda** – None.

**27) Public Participation session** – None.

**28) To approve the minutes of the meeting held on 11.10.22** – The minutes were proposed, agreed, and duly signed.

**29) To note the resignation of Richard Hawkins** – The councillors expressed their thanks to Richard Hawkins for his work as a parish councillor, particularly in relation to trying to reduce vehicle speeds through the village.

**30) Co-option of new councillor** – West Northants Council (WNC) have confirmed that no requests have been received for an election so the Parish Council (PC) are now able to co-opt. **Cllrs to contact parishioners who have previously shown an interest in being co-opted onto the council to find out if they are still interested.**

### **31) Matters arising**

- a) Update on Broadband Provision – Most of the trenching and roadworks have been completed. They have been putting in ducting to properties where there wasn't existing ducting in place. They say it is still on track for completion by 20<sup>th</sup> January 2023. **Cllr Baylis to send out an e-mail to parishioners to update them on progress and remind them what is required as part of the voucher scheme.**
- b) Vehicle Activated Sign (VAS) update – The post for a new VAS has still not been installed by WNC despite the Clerk and District Cllr Rebecca Breese chasing the relevant department. The grant from the Northants Police, Fire, and Crime Commissioner has been approved so the only thing holding up the purchase of the VAS is the installation of the post. **Clerk to e-mail all outstanding issues relating to WNC including the lack of action on the installation of the post to the new PC WNC contact.**
- c) Website – **Cllr Baylis to work on the upgrades.**
- d) West Northants Council – Lack of response to issues raised several months ago – **Clerk to forward issues to new WNC contact as per item 31b.**

### **32) Highways issues**

- a) Update on meeting with Helen Howard (Highways representative) – Helen Howard has advised the PC that 'given the current road layout and numerous property access the main area of the village is not suitable for 'traditional' traffic calming measures' and that 'to construct a new footway link from the existing link on Overthorpe Road to the County Boundary, subject to a detailed design process, the estimated costs of these works will be in the region of £230,000 to £300,000 + VAT'. The PC is concerned about the potential loss of the £30k S106 funding allocated to Overthorpe which must be spent before August 2029 or it is returned to the developers, and feel that Helen Howard should be more positive and proactive in helping to identify what the PC could do for the village using those funds rather than only advising on what it can't do. **Clerk to forward issues to new WNC contact.**
- b) Contact from resident of Blacklocks Hill regarding speeding concerns – A parishioner from Blacklocks Hill has been in touch about speeding concerns and flytipping on Blacklocks Hill. **Cllr Baylis is going to meet with the parishioner next week to discuss this further.**

### **33) Finance**

- a) Approval of the bank statement balances as at 07.12.22 of £1,901.31 and £23,917.33 – Cllr Baylis confirmed the balances stated are correct.
- b) To appoint a new Internal Controls Councillor due to the resignation of Richard Hawkins – It was proposed and agreed to appoint Gill Hughes as the Internal Controls Councillor.
- c) To agree changes to the bank mandate due to the resignation of Richard Hawkins – It was proposed and agreed to remove Richard Hawkins from the mandate and add on Cllr Cavanagh as a full power signatory. **Clerk to arrange mandate change.**
- d) To consider and agree the budget and precept for 2023-24 – Due to the PC having been awarded a grant for the purchase of a VAS which had previously been budgeted for the PC are in a position to be able to reduce the precept this year without putting the PC at any financial risk. Despite general guidance that PCs should avoid reducing precepts due to the risk of a cap on increases being implemented in future years the PC feel it is the right thing to do this year, particularly given the cost of living crisis. It was proposed and agreed to set a budget of £7,171 resulting in a precept of £3,802 with the additional funds required for the 2023-24 budgeted spend to be covered by the underspend (created by the additional grant income) from 2022-23. **Clerk to submit precept demand.**
- e) To note payments made since last meeting under delegated powers: Proposed and agreed.

28.10.22	Npower	Electricity Sep 22	£20.04
28.10.22	Parish Online	Digital Mapping - 1 year	£38.40
28.10.22	Royal British Legion	Donation re Poppy Wreaths	£70.00
28.10.22	Kirsty Buttle	Salary October	£155.38
28.10.22	HMRC	Tax October	£37.60
28.10.22	Kirsty Buttle	Expenses October	£20.70
01.11.22	NEST	Pension October	£16.68
28.11.22	Npower	Electricity Oct 22	£22.04
28.11.22	Kirsty Buttle	Expenses - One Drive & SIM	£14.99
28.11.22	Kirsty Buttle	Salary Nov, office & backpay	£234.78
28.11.22	HMRC	Tax November	£57.40
30.11.22	NEST	Pension November	£25.48

- f) To note receipts received since the last meeting: Noted.

10.10.22	Lloyds	Interest	£1.02
09.11.22	Lloyds	Interest	£2.56

- g) To approve the following payments: Proposed and agreed.

Npower	Streetlighting November 2022	£15.17
NCALC	VAT recovery	£2.00
Kirsty Buttle	Salary and office December	£165.18
HMRC	Tax December	£40.20
Warkworth Church	Donation	£350.00

### 34) Planning applications received by West Northants Council - None

#### Planning decisions received from West Northants Council

**WNS/2022/1389/FUL – Castle Farm, Overthorpe Road, Overthorpe.** Variation of condition 2 (plans. removal of condition 3 Arboricultural Method Statement, 5 - Method statement for enhancing bio diversity. 6-Samples of the slates. 7-scheme for landscaping. 8 details of the enclosures. 9 provision and

implementation of foul and surface water drainage. 10 architectural detailing of the exterior .11 meter housing. 12 Details of the construction & 13 external walls WNS/2021/0726/FUL- (Proposed Single Storey Dwelling House)FOR Internal layout changes,Window positions, Wall detailing, Meter boxes added to elevations and Air Source Heat Pump added & submitting details as part of this application. **Approved.**

**WNS/2022/1463/FUL - St Brides, Overthorpe Road, Overthorpe.** Re-configure the existing parking layout by removing the timber gates, reducing the gradient of the parking area and re-surfacing with paving setts creating 2 no car parking bays. **Approved.**

**WNS/2022/1558/FUL – Oakleigh, 18 Chetwode, Overthorpe.** Single storey front extension, replacement outbuilding and replace garage with open carport. **Approved.**

**WNS/2022/1727/FUL - Shillington Overthorpe Road, Overthorpe.** Demolition of existing garage and new front and side extensions. Dormer windows to new and existing roof. **Approved.**

**35) To agree meeting dates for 2023 – Proposed dates are 13<sup>th</sup> Mar, 29<sup>th</sup> May, 18<sup>th</sup> Sep, and 11<sup>th</sup> Dec –** It was noted that the 29<sup>th</sup> May is a bank holiday so it was agreed that the meeting should be held on **Wednesday 10<sup>th</sup> May.** All other dates were agreed as proposed.

Meeting closed @ 8:20pm

**Date of next meeting – 13<sup>th</sup> March 2023**

Signed..... Date.....