

Overthorpe Parish Council

Minutes of a meeting of Overthorpe Parish Council held at
Room 72, Chenderit School, Archery Road, Middleton Cheney on Monday 13th March 2023 at 7pm.

Present: Cllr S Baylis, Cllr R Randall, Cllr P Cavanagh, Cllr G Hughes, Clerk.

In attendance: 0 members of the public.

36) Apologies – None.

37) Declaration of any changes to pecuniary interests and interests on items on the agenda – None.

38) Public Participation session – None.

39) To approve the minutes of the meeting held on 12.12.22 – The minutes were proposed, agreed, and duly signed.

40) Co-option of new councillor – No applications received.

41) Matters arising

- a) Update on Broadband Provision – This is ongoing. Openreach did not meet their planned completion date but have advised that they hope to be finished by the end of March. The vouchers have been extended to the end of May.
- b) Vehicle Activated Sign (VAS) update – The Clerk has chased up the installation of the VAS post a number of times with West Northants Council (WNC) who have asked Kier (the Highways contract holder) to get it completed asap. Once the post is installed Cllr Randall will get quotes for a new VAS.
- c) Website – Cllr Baylis has instructed the website creator to start the updates required from April.
- d) West Northants Council – Lack of response to issues raised several months ago including Highways issues – The new Parish Liaison officer has been quite helpful and has answered most of the queries. There are some outstanding questions re the process for parish boundary changes. **Cllr Baylis to contact Alan Burns directly to discuss the remaining issues.**
- e) Update re councillor's meeting with resident of Blacklocks Hill regarding speeding and flytipping concerns
 - There have been some vehicles parking on Blacklocks Hill overnight in breach of the parking restriction. Those witnessed have been reported to the relevant companies. The number of vehicles parking there seems to be reducing.
 - The slow road markings have faded and Highways say they will repaint within the next 6 months.
 - The parishioner suggested that a flashing school sign could be installed near the school to try to slow down traffic. **Clerk to write to Carrdus asking them to write to parents to ask them to slow down and suggest they consider installing a flashing 'School' sign.**
 - There have been at least 20 cases of flytipping of large amounts of bulky waste on Blacklocks Hill in the last 13 weeks. When these incidents have been reported it usually takes WNC less than a week to come and take it away which is very good.
Cllr Baylis to provide Clerk with an overview of the discussions and confirmation of the actions taken for the Clerk to send an update to the parishioner who raised the concerns.
- f) Discussion regarding the provision of dog waste bags in the village considering that the bags that are compatible with the dispenser create microplastics – After some discussion it was agreed to stop providing bags when the current supply runs out as there are not suitable alternatives.
- g) Chetwode – street sign suggested by resident – A resident of Chetwode has asked if there should be a street sign at the end of the Cul-de-sac as delivery drivers seem to regularly have problems finding the properties down there. **Cllr Baylis to submit a fixmystreet report to request a sign. Clerk to contact Alan Burns at WNC to ask what the process is to request a new sign.**

h) West Northants Council Ward changes – A consultation has been sent out regarding changes to the ward boundaries across Northamptonshire. The councillors agreed that they do not have any alternative suggestions for the ward areas but have concerns that due to the number of councillors allocated to the main urban area of Northampton in comparison to the rural areas of the county there is a risk of the rural areas not having a fair chance of getting improvements in their areas due to them being forgotten/outvoted due to their low number of representatives on the council. **Clerk to contact current district councillors to ask what they are doing to put in place some protection for their rural ward.**

42) Proposal to purchase and install a defibrillator in the parish at a cost of around £2500 (to cover new electrical supply point, post, defibrillator and cabinet, and electrical installation) – A grant such as the National Lottery Fund may be available to cover all or some of the cost – It was agreed that subject to a suitable place and electrical supply to install a defibrillator this project would be beneficial to all parishioners and should go ahead. **Cllr Cavanagh to speak to the owner of the property that would be most suitable for the installation of a defib to seek their permission to put a defib on the outside of their property. If permission is received Cllr Cavanagh to put together a list of items needed and their cost and pass on to the Clerk in order for the Clerk to submit a grant application to the National Lottery Fund.**

43) Proposal to continue with the current grass cutting contract for another year – Proposed and agreed.

44) Finance

- a) Approval of the bank statement balances as at 08.03.23 of £33.16 and £28,146.43 – Cllr Cavanagh confirmed the balances stated are correct.
- b) To confirm completion of the third quarterly (Oct to Dec) financial check for 2022-23 – Cllr Hughes confirmed the check has taken place and all was found to be in order.
- c) To review the spend against budget to date – It was noted that there is a significant underspend on the VAS budget due to it not having been purchased as the PC are still waiting for the VAS post to be installed. There has also been additional income of £3,898 from the original budget as the PC were not aware of the grant scheme at the time the budget was set.
- d) To review the Asset Register and agree any changes required – It was confirmed that the Asset Register value is correct but that the 11 streetlights should be merged into a single line. **Clerk to update Asset Register.**
- e) Proposal to increase the clerk’s salary by 1 SCP as at 1st April 2023 resulting in SCP 25 – Proposed and agreed. **Clerk to arrange new payment amount from April.**
- f) To note payments made since last meeting under delegated powers: Proposed and agreed.

14.12.22	JRB Enterprise Ltd	Dog waste bags	£76.68
28.12.22	NEST	Pension December	£17.78
25.01.23	Npower	Streetlighting December 2022	£16.84
25.01.23	Chenderit School	Room hire	£25.00
25.01.23	Kirsty Buttle	Salary and office January	£165.38
25.01.23	HMRC	Tax January	£40.00
25.01.23	Kirsty Buttle	Expenses - Paper and Ink Cartridge	£80.87
31.01.23	NEST	Pension January	£17.78
24.02.23	Zurich	Annual Parish Insurance	£321.95
24.02.23	Npower	Streetlighting January 23	£16.44
24.02.23	Kirsty Buttle	Salary and Office Feb	£165.38
24.02.23	HMRC	Tax Feb	£40.00
27.02.23	NEST	Pension Feb	£17.78

g) To note receipts received since the last meeting: Noted.

06.01.23	Northants Police	VAS Grant	£3,898.00
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09.12.22	Lloyds	Interest	£5.47
09.01.23	Lloyds	Interest	£10.22
09.02.23	Lloyds	Interest	£13.41

h) To approve the following payments: Proposed and agreed.

Npower	Streetlighting February 23	£14.57
E-on	Replace photocell x 2	£56.33
Kirsty Buttle	Salary Mar and office Mar to Jul 23	£186.18
HMRC	Tax Mar	£40.20
NEST	Pension March	£17.78
Kirsty Buttle	Litter picking items	£104.58

45) Planning applications received by West Northants Council

23/00349/OUT - OS Parcel 5616 South West Of Huscote Farm And East Of Daventry Road Banbury. The construction of up to 140,000 sqm of employment floorspace (Use Class B8 with ancillary offices and facilities) and servicing and infrastructure including new site accesses, internal roads and footpaths, landscaping including earthworks to create development platforms and bunds, drainage features and other associated works including demolition of the existing farmhouse - All Matters Reserved - re-submission of 22/01488/OUT. **No response submitted due to Cherwell District Council issuing a 'Decline to Determine' notice.**

23/00501/REM - Unit 2 Kalabergo Close, Banbury, OX17 2FJ. Reserved matters application & condition discharge of Part B of 19/00128/HYBRID - Part B: Outline planning application - the development of up to 2 no. commercial buildings having a maximum floorspace of 16,890m2 and having a flexible use [to enable changes in accordance with Part 6 Class V of the Town and Country Planning (General Permitted Development) Order 2015 (as amended)] within Class B2 or B8 of the Town and Country Planning (Use Classes) Order 1987 as amended, and ancillary Class B1 offices, with all other matters reserved for future approval (19/00128/HYBRID). **No representations.**

Planning decisions received from West Northants Council – None

46) To agree plans for the 2023 Annual Parish Meeting (APM) – It was agreed that the APM will take place from 7-7:15pm on 10th May 2023 with the ordinary PC meeting following on from that at 7:15pm.

Meeting closed @ 8:32pm.

Date of next meeting – 10th May 2023

Signed..... Date.....