

Overthorpe Parish Council

Minutes of a meeting of Overthorpe Parish Council held at **Chenderit School, Archery Road, Middleton Cheney on Monday 18th September 2023 at 7pm.**

Present: Cllr S Baylis, Cllr R Randall, Cllr P Cavanagh, Clerk.

In attendance: 0 members of the public.

12) Apologies – Cllr Gill Hughes.

13) Declaration of any changes to pecuniary interests and interests on items on the agenda – None.

14) Public Participation session - None.

15) To approve the minutes of the meeting held on 10.05.23 – The minutes were proposed, agreed, and duly signed.

16) Co-option of new councillor – An advert has gone out again but no applications received. **Cllrs to continue to speak to parishioners to see if anyone is interested in joining the Parish Council (PC).**

17) Matters arising

- a) Update on Broadband Provision – The following report was provided by Cllr Randall: ‘The outstanding issue is that we have 16 voucher holders who have yet to place an order. Openreach cannot share who these residents are due to data protection, etc. We are now in a long game of hoping that Openreach communications to these residents make a difference. Until the budget/vouchers reconcile Openreach are resistant to me trying to push for contract completion and CIC closure.’ It was agreed that **Cllr Randall should write to Openreach advising that they can’t hold Overthorpe PC accountable for not getting the vouchers completed if they won’t provide the details and it is now down to them to contact the residents.** It was also agreed that **Cllr Randall should write a note to parishioners asking that they sign up if they haven’t already – Cllr Baylis will send this note out via WhatsApp. Cllr Randall will share the note with Warkworth residents.**
- b) Vehicle Activated Sign (VAS) update – The VAS is now installed and the first batch of data has been downloaded. There was a fault with the new VAS so at the moment the device in the parish is one from the supplier’s showroom. Some further training is required on how to produce more specific reports. It was suggested that when there is more data it could be beneficial to provide the days and time of highest speeding to the police so they could come out with a speed detection device during those times. Cllr Randall has reported some issues with speed signs being turned the wrong way or overgrown so not visible on fixmystreet.
- c) Website update – Cllr Baylis advised that the website update is in progress by the website designers. Cllr Baylis has asked parishioners by e-mail if they have any thoughts on what improvements could be made to the website but there has been no feedback so it is assumed that parishioners are happy with the website as it is.
- d) West Northants Council – Lack of response to issues raised several months ago including Highways issues – A short online meeting has been held with some representatives from West Northants Council (WNC) and Oxfordshire County Council (OCC) to discuss the possibility of footpaths using the S106 towards footpaths to link the village to Banbury and a brief note has been sent to those present advising what the PC are looking for. It was agreed that this item should now be taken off the agenda until there is any update.
- e) Chetwode – street sign suggested by resident – WNC has agreed to install the sign.
- f) Update re West Northants Council (WNC) Ward changes – The consultation has been completed and the final proposals for this area were to keep it as a 2 councillor ward.
- g) Update re proposal to install a defibrillator in the parish – grant application refused. Proposal for the Parish Council (PC) to fully fund a defibrillator purchase and installation at a cost of up to £2,200 – Proposed and agreed. **Cllr Cavanagh to place order.**

18) Finance

- a) Approval of the bank statement balances as at 12.09.23 of £53.57 and £22,564.32 – Cllr Cavanagh confirmed the balances stated are correct. **Clerk to put April to September internal controls quarterly checks on next agenda.**
- b) To note payments made since last meeting under delegated powers: Proposed and agreed.

30.05.23	E-on	Repair light LP6	£33.60
30.05.23	Npower	Streetlighting Apr 23	£10.04
30.05.23	Kirsty Buttle	Salary May 23	£164.74
30.05.23	HMRC	Tax May 23	£41.60
01.06.23	NEST	Pension May 23	£18.30
08.06.23	Traffic Technology	VAS	£5,679.60
21.06.23	AJC Landscape	Strimming verges	£85.00
21.06.23	Npower	Streetlighting May 23	£20.79
21.06.23	Chenderit School	Room hire 15th May	£60.00
21.06.23	Kirsty Buttle	Salary June	£164.74
21.06.23	HMRC	Tax June	£41.60
30.06.23	NEST	Pension June	£18.60
07.08.23	Npower	Streetlighting June 2023	£19.31
07.08.23	Kirsty Buttle	Salary July	£164.74
07.08.23	HMRC	Tax July	£41.60
03.08.23	NEST	Pension July	£18.30
31.08.23	Npower	Streetlighting July	£19.76
31.08.23	AJC Landscape	Strimming verges	£85.00
31.08.23	Kirsty Buttle	Salary and office August	£168.74
31.08.23	HMRC	Tax August	£41.60
31.08.23	NEST	Pension August	£18.30
31.08.23	Kirsty Buttle	Mobile SIM and One Drive	£14.99

- c) To note receipts received since the last meeting: Noted.

09.05.23	Lloyds	Interest	£15.69
09.06.23	Lloyds	Interest	£17.27
10.07.23	Lloyds	Interest	£15.67
09.08.23	Lloyds	Interest	£17.02
11.09.23	Lloyds	Interest	£21.19

- d) To approve the following payments: Proposed and agreed.

Npower	Streetlighting Aug 23	£19.49
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- e) To review the spend against budget to date – The councillors confirmed that they have reviewed the document and have no questions. It was noted that due to the agreement to purchase a defibrillator at item 17g defibrillator consumables will need to be considered as part of the budget setting process for 2024-25.

19) Planning applications received by West Northants Council

2023/6196/RM – Land between Hill House and Chetwode, Overthorpe. Reserved Matters Application pursuant to S/2020/1694/OUT (single Custom/Self-Build dwelling). **No representation made.**

2023/6345/FULL and 2023/6346/LBC – Castle Farm, Overthorpe Road, Overthorpe. Demolition of existing conservatory, new residential single-storey rear extension and link extension with the partial renovation of a connected outbuilding, including minor internal alterations, loft conversion and insertion of conservation rooflights to the main dwelling. **No representation made.**

Planning decisions received from West Northants Council

23/00501/REM - Unit 2 Kalabergo Close, Banbury, OX17 2FJ. Reserved matters application & condition discharge of Part B of 19/00128/HYBRID - Part B: Outline planning application - the development of up to 2 no. commercial buildings having a maximum floorspace of 16,890m2 and having a flexible use [to enable changes in accordance with Part 6 Class V of the Town and Country Planning (General Permitted Development) Order 2015 (as amended)] within Class B2 or B8 of the Town and Country Planning (Use Classes) Order 1987 as amended, and ancillary Class B1 offices, with all other matters reserved for future approval (19/00128/HYBRID). **Approved.**

WNS/2023/0458/FUL – Hayloft, Blacklocks Hill, Overthorpe. Change of use of storage building to self contained residential dwelling. **Approved.**

Meeting closed @ 7:47pm

Date of next meeting – 11th December 2023

Signed..... Date.....