

Overthorpe Parish Council

Minutes of a meeting of Overthorpe Parish Council held at **The Parish Meeting Room, Main Road, Middleton Cheney, OX17 2LR** on **Tuesday 3rd March 2026** at **7pm**.

Present: Cllr S Baylis, Cllr R Randall, Cllr P Cavanagh, Cllr G Hughes, Clerk.

In attendance: 1 member of the public.

44) Apologies – Apologies were received and accepted from Cllr Frayne.

45) Declaration of any interests on items on the agenda – None.

46) Public Participation session – None.

47) To approve the minutes of the meeting held on 17.12.2025 - The minutes were proposed, agreed, and duly signed.

48) Matters arising

- a) Update re potential to implement traffic calming through the village through the use of cameras – Highways have been in contact with Cllr Randall asking if the Parish Council (PC) would be happy for the S106 funds allocated to Overthorpe for traffic calming measures to be used to progress the suggestion of installing ANPR cameras to catch those who are breaching the TRO through the parish. It was proposed and agreed to approve the use of the funds for this purpose as there have been no other projects that Highways have been willing to progress using the funds, and the funds will be lost next year if they are not used. **Cllr Randall to inform Highways of the PC's decision.**

49) Finance

- a) Approval of the bank statement balances as at 26.02.26 of £89.40 and £22,811.01 – Cllr Cavanagh confirmed the balances stated are correct.
- b) To confirm completion of the third (Oct to Dec) quarterly financial check for the 2025-26 financial year – Cllr Hughes confirmed the check has taken place and all was found to be in order.
- c) To note payments made since last meeting under delegated powers: Proposed and agreed.

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| 19.12.25 | Kirsty Buttle | Reimbursement for defib pads | £163.20 |
| 31.12.25 | Unity Trust Bank | Account fee | £6.00 |
| 30.01.26 | NEST | Pension Jan | £21.79 |
| 30.01.26 | Npower | Streetlighting Dec 25 | £50.01 |
| 30.01.26 | Middleton Cheney Parish Council | Room hire 17th Dec | £20.00 |
| 30.01.26 | Kirsty Buttle | Salary and office Jan | £201.05 |
| 30.01.26 | HMRC | Tax Jan | £49.60 |
| 31.01.26 | Unity Trust Bank | Account fee | £6.00 |
| 24.02.26 | Warkworth PCC | Annual donation | £385.00 |
| 24.02.26 | Npower | Streetlighting Jan 26 | £48.27 |
| 24.02.26 | Kirsty Buttle | Salary, office, and stationery | £218.69 |
| 24.02.26 | HMRC | Tax Feb 26 | £49.40 |

- d) To note receipts received since the last meeting: Noted.

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| 31.12.25 | Unity Trust Bank | Interest | £130.07 |
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- e) To approve the following payments arranged but not yet cleared: Proposed and agreed.

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| NEST | Pension Feb 26 | £21.79 |
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50) To consider quotes for parish insurance

- Zurich renewal of existing policy on a 1 year basis - £408.52
- Zurich renewal of existing policy on a 3 year agreement - £388.67
- Zurich online policy on a 1 year basis - £241

After comparing the cover included on both policies it was agreed to instruct the Zurich online policy at a cost of £241. **Clerk to arrange new policy.**

51) Planning applications received by West Northants Council

2026/0170/FULL – The Frances Hay Centre, Blacklocks Hill, Overthorpe. Demolition of existing bungalow and construction of new puppy training centre. **No objection.**

2026/0639/FULL and 2026/0769/LBC – Beech House, Overthorpe Road, Overthorpe. Listed building consent for single storey extension to outbuilding. **No objection.**

52) Planning decisions received from West Northants Council – None

53) Tree notifications received from West Northants Council

Hill Farm, Overthorpe Road, Overthorpe. Intended tree work includes: H1 Large laurel hedge to be pollarded to 10ft to regain driveway, garden space, and light for the neighbours.

Meeting closed @ 7:57pm

Date of next meeting – 19th May 2026

Signed..... Date.....